

Name of the archives

Year, Ref. No.

Sequence No.

RESEARCH SHEET

(To be filled in by a researcher)

Name (names) and surname Maiden name

Day, month, year, and place of birth

Address of permanent residence Phone: (optional)

E-mail: (optional)

Delivery address Phone: (optional)

E-mail: (optional)

Nationality í ID card, passport, or similar proof of identity No.

Exact specification of the subject of study and its time scope:

.....

- | | | |
|--------------------------|--|--------------------------|
| Purpose of consulting:*) | Official (service, study) | <input type="checkbox"/> |
| | Private | <input type="checkbox"/> |
| Focus of study:*) | Scientific (study, monograph, student paper, diploma work, dissertation, etc.) | <input type="checkbox"/> |
| | Scientific editions of documents | <input type="checkbox"/> |
| | Genealogical purposes | <input type="checkbox"/> |
| | Private extracurricular education | <input type="checkbox"/> |
| | Collectors' interests and related research | <input type="checkbox"/> |
| | Journalistic purposes | <input type="checkbox"/> |
| | Exhibition purposes | <input type="checkbox"/> |
| | For the needs of public authorities | <input type="checkbox"/> |
| | For the purposes of chronicles | <input type="checkbox"/> |

*) Mark applicable with a cross in a box

In the case of official (service or study) purpose of consulting:

Name and seat of the legal person for which the researcher works on the relevant subject

.....

I hereby declare that, in compliance with the relevant legislation, I am fully aware of my personal responsibility for dealing with information that I obtained by consulting the archival records.

I hereby declare that I acquainted myself with the provisions of the Research Rules and I understand that if I violate my basic obligations, I may be refused further consulting archival records, or the already given approval may be revoked.

I also acknowledge that in case of stating untrue data in the research sheet, I may be subject to criminal prosecution and may be refused further consulting archival records, or the already given approval may be revoked.

Information for researchers:

Personal data contained in the research sheet are collected and processed pursuant to the paragraph 35 of the Act No. 499/2004 Coll., on archives and records management and on the amendment of some other acts, and pursuant to the paragraph 3 of the Act No. 101/2000 Coll., on personal data protection and on amendment of some other acts. Personal data stated in the research sheet are processed for the purpose of protection of archival records; they shall serve only for internal needs of the Archives and shall not be disclosed to third parties.

In on

Signature

(To be filled in by the research room supervisor:)

The data was verified by on

Signature of an employee authorized to supervise the research room:

Access to unarranged archival records approved on

Access to archival records younger than thirty years approved on

Access to archival records containing personal data pursuant to the Act No. 101/2000 Coll. approved on

Access to other archival records approved on