

**List of corruption risks in the National Archives**

<b>Risk position in the activity of the department</b>	<b>Regulation</b>	<b>Possible form of corruption risk</b>	<b>Probability of the impact of risk</b>	<b>Undesirable impact of risk</b>	<b>Significance of the risk effect</b>	<b>Measures to reduce the risk of corruption</b>
Public procurement process including small-scale public procurement, contracting	Act No. 137/2006 Coll., as amended; Regulation of the Minister of the Interior No. 44/2014	Bribes or other benefits obtained in connection with the selection of a candidate; failure to comply with the basic principles of public procurement, which are transparency, equal treatment and non-discrimination; ambiguous and inarticulate tender terms, dealing with suppliers separately, receiving specimen and reference samples without evidence, evaluating submitted bids according to other criteria	2	2	4	Compliance with transparency and non-discriminatory criteria when awarding public procurement conditions and evaluating bids; training of responsible workers; thorough control by senior civil servants/managers in the process of awarding, implementing, completing and evaluating public procurement; appointment of impartial, independent committees, collective decision making; own internal management regulations for public procurement
Personnel management - recruitment and selection of new employees	Act No. 262/2006 Coll., as amended	Favouring close persons (pursuant to Section 22 of Act No. 89/2012 Coll., the Civil Code) or other persons when filling vacancies.	1	1	1	Equal assessment criteria for all applicants and justified selection decisions, taking into account the qualifications, education required, and practice required and its length
Provision of means from Cultural and Social Needs Fund	Decree No. 114/2002 Coll., as amended; CSNF Principles	Favouring in providing loans, social assistance and other resources from the Cultural and Social Needs Fund	1	1	1	Strict compliance with the Principles for the Use of the Cultural and Social Needs Fund for the relevant year
Decision-making in the first and second stage of administrative proceedings in the field of archival administration.	Act No. 499/2004 Coll., as amended	Bribe or other benefit when making decisions	1	1	1	Strict compliance with legal procedures